

SWAN VALLEY LAND USE APPLICATION COVERSHEET AND CHECKLIST

Annexation Request
 Subdivision

Planned Unit Development
 Comp Plan Change

Zoning Change
 Conditional Use Permit

Applicant: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Owner: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

STATE OF IDAHO)	
) ss	AFFIDAVIT OF LEGAL INTEREST
COUNTY OF _____)	
I, (name) _____, (address) _____, (city) _____, (state) _____,		
Being first duly sworn upon oath, depose and say:		
1. That I am the record owner of the property described herein, and I grant my permission to: (name) _____, (address) _____, to submit this application pertaining to that property addressed or located at: _____.		
2. I agree to indemnify, defend and hold the City of Swan Valley and its' employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.		
Dated this ____ day of _____, 20____. (signature) _____		
SUBSCRIBED AND SWORN to before me the day and year first above written.		
		_____ Notary Public for Idaho Residing at: _____ My Commission Expires: _____

Engineer: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Surveyor: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Planner: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Architect: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Other Representative: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

Other Representative: _____
Address: _____
Phone: _____ Fax: _____ E-Mail: _____

With my initials below I affirm my understanding and agreement that I or my representative listed above must attend all staff meetings, public hearings, planning and zoning meetings, city council meetings, or other meetings that may be scheduled regarding this application, and that my failure to attend or have a representative in attendance will result in administrative denial of this application, forfeiture of all fees and monies paid in relationship to this application, and the cancellation of any future meetings scheduled for this application. I further understand and agree that non-payment of outstanding fees or costs before a scheduled public hearing date, and failure to comply with site posting requirements are also grounds for administrative denial. I also understand and agree that in the event of administrative denial this application cannot be resubmitted, and that for the project to be considered a new application would need to be submitted along with the associated fees, and that such new application will not be eligible for expedited scheduling for public hearings and meetings without explicit written direction from the Mayor for inclusion with the application indicating why expedited scheduling is imperative to provide for the health and safety needs of the community. I further acknowledge that if city staff determines that additional and/or revised information is needed, and/or if other unforeseen circumstances arise, the City may reschedule any dates outlined for processing. Applicant's initials: _____

Address / General Location of Site: _____

Bonneville County parcel number(s) of property:

Acres of land proposed for change: _____

Present land use: _____

Proposed land use: _____

Present zoning district: _____

including major wooded areas, structures, streets, easements, utility lines and land uses

- Location and sizes of lots, location and proposed density of dwelling units, non-residential building intensity and land uses considered suitable for adjacent properties
 - A schedule for the development of units to be constructed in progression and a description of the design principles for buildings and streetscapes, tabulation of the number of acres in the proposed projects for various uses, the number of housing units proposed by type, estimated residential population by type of housing, nonresidential population, anticipated timing for each unit, standards for height, open space, building density, parking areas, population density and public improvements proposed for each unit of the development whenever the applicant proposes an exception from standard zoning districts or other ordinances governing development
 - Engineering feasibility studies and plans showing, as necessary, water, sewer, drainage, electricity, telephone and natural gas installation; waste disposal facilities; street improvements; and nature and extent of earthwork required for site preparation and development
 - Site plan, showing building(s), various functional use areas, circulation and their relationship
 - Preliminary building plans, including floor plans and exterior elevations
 - Landscaping plans
 - Deed restrictions, protective covenants and other legal statements or devices to be used to control the use, development and maintenance of the land, and the improvements thereon, including those areas which are to be commonly owned and maintained.
 - Preliminary plat, if applicable, of not less than 24" by 36" drawn to scale of not less than 1"=100', showing the drafting date and North arrow, and a letter size (8.5x11) reduction
 - Preliminary engineering plans for streets, water, sewers, sidewalks, and other public improvements.
 - Proposed off-site improvements, including streets, water supply, sanitary sewer systems, storm water systems, fire protection facilities, and other proposed utilities
 - A grading plan or information on construction plans, if grading or any other construction is to begin prior to final plat approval
 - Traffic study showing impact of development on the surrounding area and recommending mitigation strategies
- Names and addresses of all adjoining owners of property and residents within 300 feet of the external boundaries of the land being considered as shown on record in the County Assessor's Office.
- Two (2) sets of names and addresses of all adjoining owners of property and residents within 300 feet of the external boundaries of the land being considered on 1" x 2 5/8" self-adhesive address labels
- A signed statement promising that the property site will be posted with public hearing notice not less than 10 days prior to the public hearing. Posting requirements are given later in these instructions. Failure to properly post notice may result in cancellation of your hearing.
- After the property site has been posted, a signed statement submitted to the City Clerk no later than seven (7) days prior to the hearing for inclusion with the application packet,

certifying that the property has been posted with public hearing notice, along with a photograph of each posting. If multiple public hearings are required, then please submit statements and photographs for each hearing. If this signed statement is not received by seven (7) days prior to the hearing, then the hearing will be canceled.

Proposed amending Ordinance (not applicable to Special Use Permit).

Posting Requirements

Signs shall consist of 4' x 4' plywood or other hard surface mounted on two (2) posts in such a manner that it is perpendicular to the roadway along which the sign is posted and the bottom of the sign is at least three feet above the ground. Signs must be readily visible from the roadway but shall not be placed so to create a hazard by obstructing the views of motorists. Centered at the top of the 4' x 4' signboards in six-inch letters shall be the words "Public Notice". In addition, each sign will inform the public of the name of the applicant, and, if applicable, the proposed development, the date, time, place and nature of the public hearing and a summary of the proposal to be considered. Each sign shall be legible with a white background and black lettering. Lettering size should be as noted in the left column below. An example of possible notification language follows:

Size = 6 inches

Size = 2 inches

Size = 2 inches

Size = 2 inches

Size = 2 inches

PUBLIC NOTICE
THE CITY OF SWAN VALLEY will hold a public hearing on 09 May 2005 at City Hall at 7:30pm
PURPOSE: Annexation and Zoning – Banana Hills Subdivision – Zoning R-1, Subdivision Preliminary Plat, 7.66 acres, 29 lots, single family dwelling, 3 lots open space park/space/drainage with landscaped entryway
LOCATION: SW corner of Whittier Dr. and Pine St.
APPLICATION BY: United Diversified Developments of Idaho, LLC