

# City of Swan Valley

## Request for Physical Address

It is understood that when receiving an address that it is for the use of the property owner. As the owner you are required to understand the land use zoning of your property and that you agree to abide by the laws set forth in the City of Swan Valley ordinances.

Yes, I agree that I will abide by land use zoning.

It is the desire of staff to process your request for an address in a timely manner. Please complete the application in full and provide the requested attachments to prevent any delay. For questions or concerns please contact the city clerk at [swanvalleyplanning@live.com](mailto:swanvalleyplanning@live.com).

**APPLICANT INFORMATION:**

Name:		Phone:
Address:		Fax:
City:	State:	Zip:

**OWNER INFORMATION (IF OTHER THAN APPLICANT ie. CONTRACTOR OR DEVELOPER)**

Name:		Phone:
Address:		
City:	State:	Zip:

**PROPERTY FOR CONSIDERATION**

Parcel No.: (as shown on tax notice)
Current Zone:
Legal Description (i.e. Addition, Division No., Lot, Block):

**NATURE OF REQUEST:**

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**By signing the agreement for an address, you agree to abide by the laws and ordinances adopted by the City of Swan Valley.**

**SIGNATURE OF APPLICANT(S):**

	Date:
	Date:

**SKETCH PLAN:**

Please attach a sketch of your proposal/plot plan in the requested format and with the following information: <ol style="list-style-type: none"> <li>1. Plot showing access point with dimensions.</li> <li>2. Show north arrow and scale at which the plan is drawn.</li> <li>3. Perimeter and dimensions of the entire property including acreage/square footage.</li> <li>4. Names and location of all bordering streets.</li> <li>5. Identify the location of all easements and/or right-of-ways.</li> <li>6. The use, location and dimension of all present and proposed structures and/or additions, including the distance from all structures to the property lines.</li> </ol>
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Office Use Only

	Date:	Received by:
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